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For all enquiries relating to this agenda please contact
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Date: 28th November 2007

PLEASE NOTE VENUE

Dear Sir/Madam,

A meeting of the **Caerphilly Town Centre Management Group** will be held at the **Gateway Centre, Tredomen** on **Wednesday, 5th December 2007** at **2.00pm** to consider the matters contained in the following agenda.

Yours faithfully,

Stuart Rosser
CHIEF EXECUTIVE

A G E N D A

1. Declarations of Interest.
2. Apologies for absence.
3. To receive and note the following minutes: -
Caerphilly Town Centre Management Group held on 5th September 2007.
4. Matters arising from the minutes.
5. To consider the following: -
 - (a) Update on Christmas Events – verbal report
 - (b) Proposed one-way traffic system at Twyn School
6. To receive and note the following information items: -
 - (a) Report to Cabinet on Caerphilly Visitor Centre
 - (b) Caerphilly TCIG Audit - November 2007- copy attached
7. Date of next meeting – Wednesday, 19th March 2008 at 2.00pm (Business & Technology Centre)

Chief Executive: Stuart Rosser
Prif Weithredwr: Stuart Rosser

Circulation:

Councillors P.J. Bevan, Mrs C. Forehead, J.E. Fussell, G.G. Hibbert, S. Kent, M.H. Newman and M.J. Prew

Councillor D.T. Davies – Cabinet Member for Regeneration.

Mr K. Williams (Town Clerk- Caerphilly Town Council)
Mr J. Stephens (Project Liaison Manager – CADW)
Inspector B. Williams (Gwent Police)
Mr J. Couzens (Manager, Castle Court Shopping Centre)
Mrs S. Cooper (Caerphilly Access Group)
Mr R. Gough (GAVO)
Mr K. Robottom (C.R.A)
Mr C. Perrett (CIRP)

And Appropriate Officers